

**NEBRASKA NATIONAL GUARD**  
**HUMAN RESOURCES OFFICE**  
**2433 NORTHWEST 24<sup>TH</sup> STREET**  
**LINCOLN, NEBRASKA 68524**

**ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT**

**Announcement Number:** AGR-AR-25-101

**Closing Date:** 19 August 2025

**Position Title:** Senior Small Group Leader (13031)

**Location:** 209<sup>th</sup> RTI, Ashland, NE

**Military Grade Range:** Minimum SSG/E6 – Maximum SFC/E7

**Military Requirements:** Designated MOS for this position is 00F/Immaterial. Be a graduate of all levels of NCOPDS through SLC, as applicable for grade; must meet the physical standards in FM 7-22 and weight standards in AR 600-9 the Army Weight Control Program; must currently hold SQI "8" certified instructor with 80 hours of instruction or the Basic Army Instructor Badge (BAIB), or be able to obtain in 6 months; possess a SECRET clearance or higher, or be able to obtain a SECRET clearance.. **Applicants will review the qualifications for the award of this MOS in Department of the Army Pamphlet (DA PAM) 611-21 for further demand rating and qualifications for initial award of MOS. Failure to review these qualifications may result in the applicant not being eligible for the position.**

**Area of Consideration:** All members of the Nebraska Army National Guard and meeting the minimum requirements may submit applications for this position. **All current hiring procedures will be in accordance with NEARNG Selection Process Policy guidelines. AGR's within 24 months of initial tour or 18 months of assignment or reassignment of closing date of this announcement requires a stabilization waiver. Stabilization waiver request must be submitted with application by closing date.**

**Qualified applicants will be referred to the selecting official in the following order.**

**Area 1:** Lateral Transfers of on-board AGR personnel (SFC/E7) complete with CFD-IC that possess Instructor ASI "8" or be able to become qualified within 6 months.

**Area 2:** Select Train Educate Promote List (STEP) of on-board AGR CPMOS qualified (SSG/E6, 00F) with skill level 3 leadership as documented on an NCOER or ERB, and complete with CFD-IC that possess Instructor ASI "8" or be able to become qualified within 6 months.

**Area 3:** N/A

**Area 4:** All members of the Nebraska Army National Guard currently holding the rank of SSG/E6 (P) and above. This position is SFC/E7 and a reduction will be required for any selected applicants above the rank/grade SFC/E7 prior to AGR start date. Complete with CFD-IC that possess Instructor ASI "8" or be able to become qualified within 6 months.

**General Requirements:**

1. Have no personal habits or character traits that are questionable from a security standpoint such as financial irresponsibility, unusual foreign holdings or interests, heavy drinking, drug abuse, gambling, emotional instability and so forth.
2. Have no speech impediments.
3. Display good military bearing.
4. Have a demonstrated ability to be a facilitator.
5. Have no record of conviction by special or general court-martial or civilian court of sexual offenses listed in AR 27-10 or otherwise be required to register as a sex offender under AR 27-10.

**Summary of Duties:**

Supervises training in the Basic Leader Course (BLC) in accordance with the Program of Instruction (POI) and Course Management Plan (CMP), Instructor Certification Program (ICP), and the unit SOP; Performs duties as Chief of Training in their absence; Responsible for the training and supervision of up to 6 Small Group

Leaders(SGLs) instructing at a ratio of 1:8 SGL to Students for 10 to 11 classes per year; Performs final counseling of students who fail the course; Advises Chief of Training on course evaluations and area of improvement; Evaluates and conducts tests of student performance in technical subjects and leadership development; Counsels and re-trains as necessary; Sets the standards of leadership, training, technical competence, and professionalism of Army NCO's; Provides mentorship for SGLs; Assists SGL with preparation of class cycles; Instructs and mentors students in the absence of SGLs; Performs quarterly instructor evaluations; maintains ICP records on subordinates; coordinates required Platoon support with internal and external organizations; Position is considered the same as a Platoon Sergeant due to the number of personnel being supervised (35-55) for extended periods of time and the requirement to perform all duties normally associated with a Platoon Sergeant.

## Application Instructions

E-mail may be sent to [ng.ne.nearng.list.hro-agr-job-apps@army.mil](mailto:ng.ne.nearng.list.hro-agr-job-apps@army.mil) with a subject line of "Job Application AGR-AR-\_\_-\_\_ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Electronic applications will be submitted as one PDF attachment named "*Last Name, First Name, AGR-AR-\_\_-\_\_ (list job announcement number)*". Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

**\*Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. *Applicants will use the Application Checklist to ensure proper documentation is submitted. The Application Checklist can be downloaded from the Nebraska National Guard Opportunities webpage.***

*To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.*

*In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.*

*Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.*

*Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.*

*The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.*

*Applications may be submitted by e-mail or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.*

***Hand deliver applications to:***      *NE National Guard  
Human Resource – AGR Branch  
2433 NW 24th Street  
Lincoln, NE 68524*

*The HRO is not responsible for any malfunctions when using electronic means to transmit job applications.  
Applicants may verify receipt of their application telephonically or via email.*

***The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of  
race, sex, religion, national origin or ethnicity.***